

Human Resources Department, Central Office

#239, Union Bank Bhavan, Vidhan Bhavan Marg, Nariman Point, Mumbai-400021

STAFF CIRCULAR NO: 8149

December 15, 2023

To: ALL BRANCHES / OFFICES

Group Medical Insurance Policy; Policy Year: 2023-24
Availability of portal on UBINET for generation of 'Premium Certificate'

1. The Group Medical Insurance policies pertaining to both, Existing Employees and Retired Employees/ Family Pensioners, have been renewed for the policy year 2023-24.
2. The policy numbers, as provided by 'National Insurance Co Ltd', in respect of the policies pertaining to existing employees and retired employees are mentioned below for necessary information:

Policy Numbers pertaining to policies of Existing Employees - Group Mediclaim Policy (Tailor-made):

| S No | Policy Type | Policy Tenure | Policy Number |
|------|---------------------|--------------------------|--------------------|
| 1. | Base Policy | 01.10.2023 to 30.09.2024 | 251100502310000190 |
| 2. | Super Top Up Policy | 01.10.2023 to 30.09.2024 | 251100502310000205 |

Policy Numbers pertaining to policies of Retired Employees/ Family Pensioners - Group Mediclaim Policy (Tailor-made):

| S No | Policy Type | Policy Number |
|------|---|--------------------|
| 1. | Base Policy (With Domiciliary) | 251100502310000249 |
| 2. | Base Policy (Without Domiciliary) | 251100502310000250 |
| 3. | Combo Base Policy (With Domiciliary) | 251100502310000251 |
| 4. | Combo Base Policy (Without Domiciliary) | 251100502310000252 |
| 5. | Super Top Up Policy (With Domiciliary) | 251100502310000253 |
| 6. | Super Top Up Policy (Without Domiciliary) | 251100502310000254 |

The coverage in policy depends on the date of premium paid by the Retired Employee/ Family Pensioners. The details are given in the following table:

| For both, Base Policy & Super Top-Up Policy | | | |
|---|--|--|-------------|
| S No | Period of deduction of Insurance Premium | Period of Coverage | |
| | | Existing Retirees | New Joinees |
| 1. | On 30.10.2023 and 31.10.2023 | <u>01.11.2023 to 31.10.2024</u> (Details provided in SC 8101 dated 13.10.2023) | |
| 2. | Between 28.11.2023 & 30.11.2023 | <u>01.12.2023 to 31.10.2024</u> (Details provided in SC 8128 dated 06.11.2023) | |

3. **Premium Certificate:** Existing Employees who had opted for super top-up benefit under the Group Medical Insurance policy, for the policy year 2023-24 and Retired Employees/ Family Pensioners, covered under various policies of IBA Group Medical Insurance, for the policy year 2023-24, are eligible to claim tax benefit against the premium paid towards super top-up benefit (in respect of existing employees) and the premium paid towards various policies as opted by the Retired Employee/ Family Pensioner, under section 80D of the Income Tax (Amendment Act, 1986).

Activation of Portal: To enable easy and quick generation of Tax Benefit Certificate, for both existing and retired employees, required updation with details of the present policy have been carried out on the dedicated portal already available on **UBINET**. The path to access the portal is given below:

UBINET: Home Screen → Useful Link → Staff → Medical Insurance Tax Benefit Certificate → Policy Period 2023-24 (**Annexure I**)

4. A click on the 'portal name' will lead to the home screen where two tabs would be available, one each, for existing employees and retired employees. A click on either of the tabs will prompt to enter the employee number in the given field. After entering the appropriate PF/ employee number, click on "generate certificate" button. **Annexure II & III.**
5. The Premium Certificate will appear for the insured as per **Annexure IV.**
6. There are options to 'PRINT TO PDF', 'PRINT', 'EMAIL' and 'RESET' which can be better understood as under (**Annexure IV**):
 - **PRINT TO PDF:** This command generates the certificate in ".pdf" format.
 - **PRINT:** This command generates the certificate in printable format.
 - **EMAIL:** This command will prompt to enter the email ID. After entering the same click on 'send mail' tab to get an email containing the Premium Certificate. (**Annexure V**).
 - **RESET:** A click on this command clears the data and user returns to home page for fresh entry.
7. The portal is live with immediate effect for all existing employees covered under super top up policy and also for the retired employees/ family pensioners who have availed the Group Medical Insurance policy, for the policy year 2023-24.
8. The portal is also available on Corporate Website

After accessing the corporate website (www.unionbankofindia.co.in), follow the below mentioned path:-
About us → HR → Information for Retired Staff → Medical Insurance Premium Certificate 2023-24.
9. The portal is best compatible with Firefox and Chrome.
10. All concerned are requested to take a careful note of the above.

Sd/-
General Manager (HR)

Welcome to Central Record Kee... x UNION BANK OF INDIA x +

Not secure | 172.27.70.29/UBINET/index.jsp

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A Government of India Undertaking

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To become the bank of first choice in our chosen areas by building beneficial and lasting relationships with customers through a process of continuous improvement

UBINET
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[हिंदी](#)

Dec 1, 2023 Help Line 24x7, 14 languages : 1800222244 | 18002082244 | 080-61817110

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MS Application and e-Circular will not be accessible between 27.10.2023:7.30 PM to 28.10.2023:7.30PM , Form, 16/16A are available on TAXCPC platform (<https://taxcpc.unionbankofindia.co>)

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Enhanced Access & Service Excellence 6.0

Theme wise performance in EASE 6.0

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- Developing people and enhancing HR operations
- Digital and analytics-driven business improvement
- Tech and data enabled capability building

 **Ms. A. Manimekhalai (MD & CEO)**

My Dear Unionites,

Warm greetings to you and your family. Hope you are doing well and keeping safe.

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- Branch 2
 - Government 2
 - Staff 2
 - Other
 - List
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 - RAROC
- EMI Calculator
 - Intranet)
 - Service Committee Meeting
 - VKC Portal
 - Union MIS GAP DATA ENTRY
 - VSAT
 - Union Health / Rinn Suraksha Scheme
 - INWARD/OUTWARD REGISTER - CRS
 - MCA Accounts
 - Union SARAS
 - Union Fraud Repository(Union Friend)
 - Escalation Matrix
 - Codes & Policy
 - Grievance Portal for Retirees
 - CPFIR
 - Premises
 - CTS Links
 - DC Links
 - eDesk Module
 - Scanning Module (Vantage point)
 - DR Links
 - eDesk Module
 - Scanning Module (Vantage point)
 - Scanning Module (Vantage point) - (BTF flow)

- 2
- Online Account Opening for Marketing/Branch Officers
- FINDART
- DRFINDART
- DRFINDART3
- PMJJBY
- PMSBY
- Banking Ombudsman Complaint Management System
- Union Alert
- Safe Deposit Locker
- Risk Based Internal Audit (RBIA MOF)
- Webopac
- DRT Cases Monitoring System
- RDO-Monitoring System
- Rights Banks Customers
- Compendium of Circulars for Overseas Branches
- Cases filed against the Bank, Bank's panel of Advocate and Third Party Entity (Advocates)
- Centralised data base of Third Party Entities (TPEs) engaged by bank and Caution list of TPEs
- Branch Security Portal
- RSA Archer portal
- EDUCATION LOAN SUBSIDY PORTAL
- SUD Life - Premium Calculator for Credit Life (Sampoorna Loan Suraksha)
- Credit Guarantee Management Portal
- Digital Banking Unit - DBU
- Holiday Calendar



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- DOWNLOADS
- DEPARTMENTS
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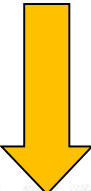
Important Links

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Home > Fast Access > Useful Links

- Branch
- Government
- Staff
- Other
- List
- Admin
- Internet Facing Sites
- RAROC

- CRM News Letter
- Executive Attendance
- Rcc Attendance
- Mediclaime
- RMD Attendance
- Medical Insurance Tax Benefit Certificate **NEW**
- STC Attendance **NEW**
- Staff Loan Portfolio **NEW**
- Staff Loan Insurance Premium Calculator **NEW**
- ARTICLE COMPENDIUM 2020-2021 **NEW**
- मानव संसाधन संग्रहिता / HR e-Manual" as of 31.03.2023 **NEW**

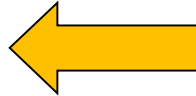


- Staff College Contents
 - Promotion Materials
 - Training
 - Foreign Exchange
 - Miscellaneous
 - Gyan Vahini : E-magazine
 - Training Calendar (Physical & Virtual) for April-June 2022
 - POST TRAINING EVALUATION
 - POCHAMP
 - POCHAMP DR
 - Programwise Eligibility Criteria
- How to Reach Training Locations
 - Hyderabad STC
 - Mangalore STC
 - Visakhapatnam STC
 - Bengaluru Staff College
 - Bhopal STC
 - Bhubaneswar STC
 - Gurgaon STC
 - Lucknow STC
 - Powai STC
- IRDA Training Links
- Staff Detail
- POSP-LI Training Manual
- Work book Phase I Final
- Workbook Phase – II Vol 1- 2022
- Workbook Phase – II Vol 2- 2022

MEDICAL INSURANCE PREMIUM CERTIFICATE

For Generation of Premium Certificate

- [Policy Period 2023-24](#) **नवीन**
- [Policy Period 2022-23](#)
- [Policy Period 2021-22](#)





MEDICAL INSURANCE PREMIUM CERTIFICATE

For Generation of Premium Certificate - Policy Year 2023-2024

PREMIUM CERTIFICATE FOR EXISTING EMPLOYEE

PREMIUM CERTIFICATE FOR RETIRED EMPLOYEE



MEDICAL INSURANCE PREMIUM CERTIFICATE

For Generation of Premium Certificate - Policy Year 2023-2024

PREMIUM CERTIFICATE FOR EXISTING EMPLOYEE

PREMIUM CERTIFICATE FOR RETIRED EMPLOYEE

Please enter your six digit Employee No.* [Generate Certificate](#)

MEDICAL INSURANCE PREMIUM CERTIFICATE

Premium Certificate - Policy Year 2023-2024

Print to PDF PRINT EMAIL RESET


1 of 1 Find | Next

| | | | |
|--|--|---------|------------|
| POLICY NO.: | 251100502310000205 | Date : | 15/12/2023 |
| ISSUING OFFICE: OFFICE CODE: 251100 OFFICE ADDRESS: Mumbai Corporate Regional Office, National Insurance Building, 2nd Floor, 14, Jamshedji Tata Road, Churchgate, Mumbai -400020 | TPA: Safeway Insurance TPA Pvt. Limited | | |
| INSURED NAME: | INDIAN BANK'S ASSOCIATION A/C: UNION BANK OF INDIA(Employee Super Top-Up Policy) | | |
| NAME: | Prakash Dadas M. S. S. S. | PF NO.: | 12345678 |
| POLICY PERIOD: | 00:00 hrs, On 01/10/2023 to Midnight of 30/09/2024 | | |

PREMIUM CERTIFICATE

{For the purpose of deduction u/s 80 D of Income Tax (amendment) Act, 1986}

This is to certify that, **INDIAN BANK'S ASSOCIATION A/C: UNION BANK OF INDIA** has paid Rs. 10031.00 (Rupees Ten Thousand Thirty One only) towards premium for Medclaim Insurance vide policy no.:251100502310000205 (Employees

Email Certificate 

Email ID

Email ID *

[Send Email](#)